



**ACEEC/IOAC/2022-23/Circular/**

Date: 3.10.2023

This is to inform to all the members of IQAC to attend for the meeting to be held on 7<sup>th</sup> October 2023 at 2.30 pm in Admin Block Seminar Hall 3<sup>rd</sup> floor.

1.

- i.) Course material file
- ii) Academic Plan
- iii) Tutorials and Assignments
- iv) Student seminars
- v) Online feedback
- vi) Course assessment feed back

## 2. Research and Development Activities

### 3. Training and Placement activities

Convener - IQAC

Chairperson - IQAC  
PRINCIPAL  
ACE Engineering College  
Ankushapur (v), Ghatkesar (t),  
M.M. Dist.-501301 T.S.

**Copy to:** All the HoDs

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# ACE Engineering College

An Autonomous Institution

Ghatkesar (M), Medchal (D), Hyderabad, Telangana State-501 301  
(NBA Accredited B.Tech Courses Accredited NAAC with A Grade 3.20 CGPA)

website: [www.aceec.ac.in](http://www.aceec.ac.in)

Date: 7-10-2023

## MINUTES OF THE MEETING

The meeting was attended by the following faculty members on 7-10-2023 in Admin Block Seminar Hall at 2.30 to 4 pm. addressed by IQAC chairman about the functions of IQAC committee, stating the points drafted towards the department Audits

S.No	Name of the Member	Profession	Designation
1	Dr. B.L Raju	Chairman	Principal
2	Dr. M. Prasad	Convener	Assoc. Professor (EEE)
3	Dr. M. Sridevi	Member	Assoc. Professor & HOD-CE
4	Dr. K.S Mani	Member	Assoc. Professor & HOD- EEE
5	Dr. P. Satish Kumar	Member	Professor & HOD-ECE
6	Dr. M.V.Vijay Saradhi	Member	Professor & HOD-CSE
7	Ms. K. Jaya Bharthi	Member	Professor & HOD-IT
8	Dr. P. Chiranjeevi	Member	Assoc. Professor & HOD- CSE(DS)
9	Dr. Kavitha Soppari	Member	Assoc. Professor & HOD- CSE(AIML)
10	Dr. R.Suresh	Member	Assistant Professor & HOD- AID
11	Mr. J. Balasekhar	Member	Professor & HOD-H&S
12	Mr. C. Venkatesh	Member	Assoc. Professor & HOD- ME
13	Dr. G. Krishna Sharma	Member	Professor & Controller of Examination
14	Dr. Khaleel Ur.Rahaman	Member	Professor, CSE
15	Dr. Y. Chakra Pani	Member	Professor & ECE
16	Ms. C. Shobha Reddy	Member	Assoc. Professor & H&S
17	Ms. M. Padmavathi	Member	Joint Secretary
18	Mr. T. Charan	Member	Sr. Manager, ByteXL Ind Pvt Ltd
19	Ms. Pannala Sai Manasa	Member	Software Engineer, TCS, Hyd, Alumni
20	Ms. Koganti Lakshmi Durga	Member	Tech Cons. Engg. CISCOSysInc, Alumni



- Dr. M.Prasad, convener has welcomed all the members with brief introduction of each person and presented agenda of the meeting.
- HODs reviewed the current status of the course material file and Identified areas for updates or improvements.
- Dr. B.L Raju, Chairman, Discussed the progress of the academic plan. Noted any adjustments needed to align with departmental goals. Scheduled a follow-up meeting to finalize the plan.
- Reviewed the effectiveness of current tutorial sessions and assignments. Discussed strategies for enhancing student engagement and learning outcomes. Agreed upon implementing additional resources and support for students.
- Discussed upcoming student seminars and their topics. Assigned faculty mentors to guide students in seminar preparations
- Reviewed feedback from students received through online platforms. Identified common issues and concerns raised by students. Discussed actions to address feedback and improve the online learning experience.
- Provided updates on current research projects. Discussed any challenges or roadblocks faced by research teams. Agreed upon strategies to support ongoing research initiatives.
- Reviewed recent placement activities and outcomes. Discussed upcoming training programs and events. Agreed upon strategies to enhance student preparedness for placements.

Action Items:

- Faculty members to revise course material as per discussions.
- Schedule a follow-up meeting to finalize the academic plan.
- Faculty mentors to guide students in seminar preparations.
- Implement strategies to address student feedback.
- Support ongoing research initiatives with necessary resources.
- Plan and organize training programs for student placements.

  
Convener - IQAC

  
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